



*(a not-for-profit organization)*

Annual Financial Statements  
Year ended June 30, 2022

*Prepared By:*

***Lauka McGuire, PC*** | CERTIFIED PUBLIC ACCOUNTANTS

# Coalition of Graduate Employees

## AFT Local 6069 *(a not-for-profit organization)*

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## ***Independent Accountant's Review Report***

To the Board of Directors  
Coalition of Graduate Employees AFT Local 6069  
Corvallis, Oregon

We have reviewed the accompanying financial statements of the Coalition of Graduate Employees AFT Local 6069 (a not-for-profit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of June 30, 2022, and the related statement of support, revenues, and expenses – modified cash basis and statement of cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Accountant's Responsibility***

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Coalition of Graduate Employees AFT Local 6069 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

### ***Accountant's Conclusion***

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

***Basis of Accounting***

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

*Laura McGuire*

Portland, Oregon  
May 15, 2023

# Coalition of Graduate Employees

AFT Local 6069 (a not-for-profit organization)

Notes to Financial Statements

June 30, 2022

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## NOTE 1 NATURE OF ACTIVITIES

The Coalition of Graduate Employees AFT Local 6069 (CGE) is an unincorporated association and is the exclusive bargaining representative of Graduate Teaching and Research Assistants at Oregon State University. CGE negotiates and administers the bargaining units' employment contracts, works with the employer to settle grievances and disputes, represents employees in the bargaining unit, and maintains the associational existence of the local union. The dues collected from these professionals support CGE. The objectives of CGE are as follows:

*Organizing:* Empower graduate employees at Oregon State University through advocacy and member-driven collective action.

*Collective Bargaining:* Represent the interests and rights of Oregon State University's graduate employees through the bargaining and maintenance of a fair working contract.

*Community:* Foster a sense of community among graduate employees from all departments and backgrounds.

*Education:* Promote quality graduate and undergraduate education at Oregon State University and work to protect and promote the role of graduate employees and higher education workers in the delivery of quality education and research for the public.

*Equity and Justice:* Fight all forms of bias in education employment and education delivery on the basis of race, creed, religious affiliation, sex, age, disability, body type, sexual orientation, gender identity and expression, lifestyle, political affiliation, economic status, color, ethnicity, national origin, parental status, veteran status, or other characteristics subject to discrimination.

*Solidarity:* Promote the mutual interests of all working people through collaboration and cooperation with other people and groups on campus and beyond.

## NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Basis of Accounting

The financial statements of CGE have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. That basis differs from generally accepted accounting principles primarily because the CGE has not recognized dues receivable from members, accounts payable to vendors, and their related effects on the change in net assets. The modified cash basis of accounting used for these financial statements also differs from a true cash method in that grant revenue may be deferred until performance obligations have been satisfied, fixed asset purchases may be capitalized and depreciated, and per capita fees paid to affiliates are recognized as an expense in the same month when related dues income is received and not necessarily when paid.

**NOTE 2**      **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**Financial Statement Presentation**

CGE reports information regarding its assets, liabilities, net assets, support, revenue, and expenses according to two classes of net assets; net assets without donor restrictions and net assets with donor restrictions. All the net assets of CGE are without donor restriction.

**Income Taxes**

CGE is an unincorporated association exempt from federal and state income taxes to the extent of non-political deductions under Section 501(c)(5) of the Internal Revenue Service Code. Accordingly, the financial statements do not reflect a provision for income taxes. CGE does not believe it has unrelated trade or business income. Donations to CGE are not tax deductible to the donor. CGE is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The federal exempt organization information returns are subject to examination by the Internal Revenue Service, generally for three years after they are filed.

**Use of Estimates**

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Cash and Cash Equivalents**

Cash and cash equivalents include checking and savings accounts.

**Property and Equipment**

All acquisitions of property and equipment in excess of \$2,500 are capitalized. Property and equipment are stated at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over 5 years for furniture and equipment. There were no undepreciated fixed assets at June 30, 2022.

**Donated Services**

During the year certain individuals donate time and services for committee assignments and board functions. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for income and expense recognition. CGE generally pays for services requiring specific expertise.

**NOTE 2**      **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**Revenue Recognition and New Accounting Pronouncements**

In accordance with the provisions of Accounting Standards Update (ASU) 2014-09 (Topic 606), *Revenue from Contracts with Customers*, and ASU 2018-08 (Topic 605) *Not-for-Profit Entities: Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*, management evaluates the principles to be used for determining when revenue should be recognized, including performance obligations, estimating the amount of variable consideration to include in the transaction price, allocating the transaction price to each separate performance obligation, and disclosure requirements.

**Dues Income**

Regular members of CGE pay monthly dues at a rate of 2.0% of monthly gross payroll from Oregon State University and Associate members pay \$10.00. In accordance with the modified cash basis of accounting, dues income is recognized monthly when obligated to be paid to CGE by Oregon State University. Consequently, revenues are recognized monthly when deducted from the member's payroll and required to be paid to CGE, rather than when earned.

**Grants**

CGE occasionally receives grants from affiliate organizations requiring the performance of services. Grants received in advance of performance of services are recorded as deferred revenue until the services are completed, then the grant is recognized as income. Grants not requiring performance obligations are recorded as income when received either as donor restricted or without donor restriction depending on the grant agreement. Management has determined these revenues are non-exchange transactions as the grantor does not receive direct commensurate value in exchange for the resources provided.

**Per Capita Fees to Affiliates**

CGE is affiliated with the American Federation of Teachers – Oregon (AFT-Oregon) and through them with the American Federation of Teachers (AFT), and in turn with the state and national affiliates of the American Federation of Labor and Congress of Industrial Organizations (AFL-CIO). CGE pays related affiliate per capita fees to those organizations based on those organization's rates as determined by their constitution and bylaws. Per capita fees to affiliates are recorded in the month the fees are obligated based on when CGE receives and records the related dues income, rather than when paid.

# Coalition of Graduate Employees

AFT Local 6069 (a not-for-profit organization)

Notes to Financial Statements

June 30, 2022

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## **NOTE 3 LEASE**

CGE leases office space for \$935 a month under an agreement dated November 27, 2019, that continues on a quarter-to-quarter basis. Rental expense was \$11,220 for the year ended June 30, 2022. There are no future minimum lease payments required under the existing agreement.

## **NOTE 4 CONCENTRATIONS OF RISK**

### **Cash and Equivalents**

CGE maintains its cash balances in one financial institution located in Corvallis, Oregon. Deposit accounts at FDIC-insured institutions are insured up to \$250,000 per depositor. At June 30, 2022, CGE had \$127,366 of uninsured cash balances.

### **Revenues**

Annual revenues are comprised primarily from dues and related sources as defined in the Collective Bargaining Agreement between CGE and Oregon State University.

## **NOTE 5 CONTINGENCIES and UNCERTAINTIES**

Beginning in March 2020 there was a worldwide outbreak of a coronavirus and the effects may continue for some time. Management evaluates its risks in relation to the pandemic including disruptions and restrictions to employees' ability to work and the effect on services provided. Measures have been taken to monitor and mitigate the effects of the coronavirus including safety and health measures for staff and members and securing the supply of materials that are essential to performance obligations. The ultimate future effects of these issues are unknown.

## **NOTE 6 COMMITMENTS**

CGE has two employee's that are part of a collective bargaining agreement between CGE and the Industrial Workers of the World (IWW). This agreement was ratified for January 1, 2022 to January 1, 2023. See the agreement for all terms and conditions of the relationship.

As certified by the Employment Relations Board, the bargaining unit includes all graduate students with Graduate Teaching Assistant (GTA) or Graduate Research Assistant (GRA) appointments, including a combination of GRA and GTA appointments, employed by Oregon State University in a given academic year with a minimum 0.3 FTE appointment(s), until September 2021, when the minimum FTE will become 0.35, and then in September 2022, when the minimum FTE will become 0.38, excluding (a) supervisory employees; (b) confidential employees; and (c) managerial employees. The University shall not create combined appointments of less than 0.3 FTE, and less than 0.35 FTE after September 2021, and less than .38 FTE after September 2022. This agreement was ratified for July 1, 2020 to June 30, 2024.



# Coalition of Graduate Employees

**AFT Local 6069** *(a not-for-profit organization)*

Notes to Financial Statements

June 30, 2022

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**NOTE 7            LIQUIDITY and AVAILABLE RESOURCES**

CGE financial assets available for general expenditure for one year from the financial position date include cash in the amount of \$43,762 and a money market account of \$312,815.

**NOTE 8            MANAGEMENT'S REVIEW and EVALUATION OF SUBSEQUENT EVENTS**

Subsequent events have been evaluated through May 15, 2023 which is the date the financial statements were available to be issued. This review and evaluation revealed no new material event or transaction which would require an additional adjustment to or disclosure in the accompanying financial statements.

# Coalition of Graduate Employees

## AFT Local 6069

Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis  
June 30, 2022

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*(See independent accountant's review report)*

### Assets

Cash and equivalents	\$	43,762
Investments		312,815
		<hr/>
<b>Total Assets</b>	<b>\$</b>	<b>356,577</b>
		<hr/> <hr/>

### Liabilities and Net Assets

Payroll withholdings payable	\$	3,047
Net assets without donor restrictions		353,530
		<hr/>
<b>Total Liabilities and Net Assets</b>	<b>\$</b>	<b>356,577</b>
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# Coalition of Graduate Employees

## AFT Local 6069

Statement of Support, Revenues, and Expenses - Modified Cash Basis  
For the year ended June 30, 2022

(See independent accountant's review report)

### Support and Revenues

Dues income	\$	351,773
Interest income		2,779
Fundraising and grant income		10,778
Sales and merchandise income		9,653
<b>Total support and revenues</b>		<b>374,983</b>

### Expenses

Affiliation fees and occupational insurance		218,391
Employee salaries		113,019
Employee benefits		17,972
Payroll taxes and workers comp		10,527
Office operations		19,846
Legal, audit, and professional fees		9,400
Contributions, social, and outreach		30,572
Conventions, conferences, and training		2,876
Bargaining unit activities & direct bargaining expense		2,572
Meetings		17
Equipment purchase		2,350

**Total expenses** **427,542**

**Decrease in Net Assets** **(52,559)**

Net Assets, Beginning of year 406,089

**Net Assets, End of year** **\$ 353,530**

# Coalition of Graduate Employees

## AFT Local 6069

Statement of Cash Flows - Modified Cash Basis

For the year ended June 30, 2022

*(See independent accountant's review report)*

### Cash Flows Relating to Operating Activities:

<b>Decrease in net assets</b>	\$ (52,559)
Adjustments to reconcile changes in net assets to net cash provided by operating activities:	
Increase in payroll withholdings payable	689
<b>Net cash used by operating activities</b>	<b>(51,870)</b>

### Cash Flows Relating to Investing Activities:

Reinvestment of investment income	(2,828)
<b>Net cash used by investing activities</b>	<b>(2,828)</b>

### Net decrease in cash and cash equivalents

**(54,698)**

Cash and equivalents, Beginning

98,460

**Cash and equivalents, Ending**

**\$ 43,762**